

General Information for Clubhouse Rental

Normal Business Hours Rental Rate (9:00AM-6:00PM)

\$40 per hour with a MINIMUM of 2 hours required.

After Normal Business Hours Rental Rate (6:00PM-12:00AM and Weekends 9:00AM-12:00AM)

\$50 per hour with a MINIMUM of 2 hours required.

A Security Deposit of \$200 is required for every rental. Security deposits will be returned pending the successful outcome of the facility inspection after the event. This security deposit will also be used to cover any damages to rental tables and chairs that the association provides.

A Cancellation Fee of \$50 will be charged if the resident cancels the reservation more than 7 days before the event. If cancellation is less than 7 days prior to the event, the resident will forfeit the rental fee but not the security deposit.

Set up, clean-up and walk thru inspection must be included in the rental time.

Only residents in good standing (with no delinquencies) can reserve the clubhouse.

Renting the clubhouse *DOES NOT* include the use of the nearby pool.

Two (2) separate check or money orders are required for both rental fee & security deposit.

Both fee & deposit must be received to complete your reservation.

General rules for proper use of the clubhouse include but are not limited to the following: (**Review, Initial, & Sign below**)

- 30 persons limit. _____ Initial
- Resident must be present during entire rental period. _____ Initial
- Adequate supervision (1:10 ratio of adults to minors) must be followed for events with people under twenty-one (21) years of age. _____ Initial
- No pets or glass containers allowed. _____ Initial
- No smoking is permitted inside the facility. _____ Initial
- No open flame, sparklers, or other means of fire with the exception of birthday candles. _____ Initial
- No glitter, confetti, silly string, inks, glue, powder, pins, tacks etc. or products that could stain or damage any surfaces. No piñatas and bubble or foam machines. _____ Initial
- Noise levels must not be unreasonable. In the event that the noise level is unreasonable, it may result in loss of your deposit, and you will no longer be in good standing to rent the clubhouse. _____ Initial
- All resident's third-party rentals must be out of the facility at the end of the event allotted time. This means the clubhouse must be cleared and cleaned at the end of your event and all furnishings returned to their original locations. _____ Initial
- Resident must provide all cleaning supplies (including trash bags) and haul away all trash. _____ Initial
- No alcohol is permitted. Exception: Alcohol permitted with a minimum staff of two (2) law enforcement officers contracted by the association at additional charge to the resident. _____ Initial
- The renting of the clubhouse does not include the pool located outside of the doors. _____ Initial

Resident Name: _____

Date: _____

Resident Signature: _____

Tel: _____

Reservation

Date: _____

Time: _____ = Total: \$ _____

Address: _____

TABLE AND / OR CHAIR RENTAL FORM

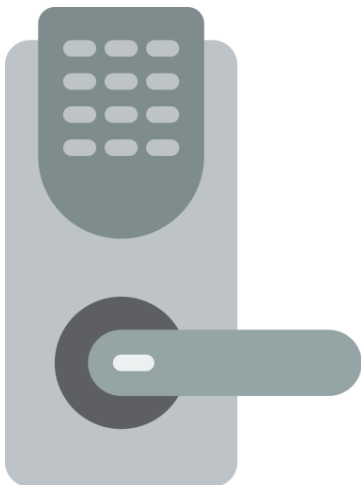
Rates:

Tables \$15 / Table X _____ (Max 2 – 8FT) tables for agreed upon rental duration. = \$ _____

Chairs \$2 / Chair X _____ (Max 30) Chairs for agreed upon rental duration. = \$ _____

Grand Total = \$ _____

The Security Deposit of \$200 will also cover damages to rental table and chairs.



Electronic Lock Instructions

1. Press the “Yale” logo at the top to waken the screen
2. Enter your personalized code.
3. Press the check mark symbol to complete.

This code will be active from the start of your scheduled reservation time to the end of your scheduled reservation time.

PERSONALIZED CODE: _____