

Nottingham Country Community Association, Inc.

Meeting of the Board of Directors

Thursday, June 16, 2024

Pursuant to Article V, Section One, of the First Restated By-Laws of Nottingham Country Community Improvement Association, Inc., the Board of Directors meeting was duly called and held on the above date at the Mason Creek Community Center, located at 20201 Kingsland Boulevard, Katy, Texas 77450.

DIRECTORS PRESENT

Brittany Severin, President
Sharon Hess, Vice President
Robert Reukauf, Treasurer
Stephanie Hartranft, Director
John Blay, Secretary
Ruben Guerrero, Director

IN ATTENDANCE

Telee Horacefield, Chaparral Management

EXECUTIVE SESSION

The Executive Session was called to order at 6:00 pm.

Mrs. Horacefield advised there was no action needed on the legal status report and there were no violations that needed Board decisions at this time. The Board reviewed the May 31, 2024 Aging Report. Mrs. Horacefield received the last two Code of Conduct signed documents for Association records.

The Executive Session was adjourned at 6:59 pm.

GENERAL SESSION

Director Severin called the General Session to order at 7:01 p.m. with quorum established.

CONSTABLE REPORT

Sargant Flores reported there were 423 calls this last month with 75% of call were neighborhood contract calls. There were two theft of residence calls and 16 traffic stops.

APPROVAL OF MINUTES:

The minutes from the May 16, 2024, meeting were presented to the board for review Director Severin made a motion to approve, Director Hartranft seconded, all on favor motion passed.

TREASURERS REPORT

The May 2024 financials were presented for review. Director Reukauf stated one CD is up for renewal soon and they will be reviewing rates closer to the renewal date. The Association has spent 30% of their annual expense budget and are 90% collected for assessments.

MANAGEMENT REPORT

Board Decision Report

There we no Board decisions at this time.

RATIFY ACTIONS TAKEN OUTSIDE OF MEETING

The approval of the alleyway repay bid for \$41,560

OLD BUSINESS

Election of Officers

Director Blay made a motion to elect Director Hartranft as Vice President, Director Guerrero seconded, with five votes yes and one opposed motion carried. Director Blay made a motion to elect Director Severin as Legal Liaison, Director Guerrero

seconded, with 5 yes votes and one opposed, motion carried. Director Severin made a motion to elect Director Guerrero as Treasurer, Director Reukauf seconded the motion, all in favor, motioned carried.

NEW BUSINESS

Legal Representation

Director Severin made a motion to retain RWMBH Law Firm for Corporate and Deed Restriction matters, Director Reukauf seconded the motion, with five votes yes and one opposed the motion carried. Director Severin made a motion to retain Holt Tollett Law Firm for collection matters, Director Guerrero seconded the motion, with five votes yes and one opposed motion carried.

COMMITTEE REPORTS

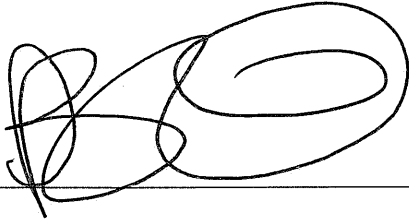
There were no committee reports at this time.

OPEN FORUM:

There were several homeowners in attendance, some of the topics discussed were clarification on the “other landscaping” costs on the financials, alleyways and the appointment of directors to the vacant positions on the Board. The Board advised they had received the applications and any Director can make a motion to appoint, it does not have to be made by the President.

ADJOURNMENT: There being no further business to come before the board, the General Session adjourned at 8:14 pm.

ATTEST _____



DATE _____

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