

COPPERFIELD PLACE COMMUNICATION

As a homeowner, how can I do my part in protecting, maintaining, and enhancing my property?

Most importantly, know the Architectural Review Committee (ARC) and Deed restrictions. There are copies you can view at portal.scsmgmt.com, under Documents\Governing Documents or at www.Copperfield.org. under Copperfield Place Village.

ARC Restrictions:

If you are thinking about making improvements to the outside of your home, it is important to submit an (ARC) form first. The form is available in the portal.scsmgmt.com or at www.Copperfield.org under Copperfield Place Village. This communication is important before work is started. If work starts and does not meet ARC guidelines, it can result in additional costs to the homeowner.

Here are some of the common improvements needing an ARC form.

- Fences
- Roofs
- Painting Exterior
- Basketball Goals
- Building Additions
- Patio Covers
- Tree Removal and Replacement
- Garage Doors

- Doors
- Windows
- Pools

The ARC review committee is made up of residents, usually 2 or 3. They review the request and verify that it is within the architectural guidelines. Once approved, you are good to proceed. Most requests are approved within a few days unless they request more information.

If you are interested in volunteering for this committee, contact:

Chaparral Management

Copperfield Place Village Association Manager

Phaedra Wudi

pwudi@chaparrelmanagement.com

281-537-0957

Deed Restrictions:

To ensure that the aesthetic integrity of Copperfield Place Village is being maintained, periodic drive by inspections are performed by Chaparral Management. If you receive a notice in the mail, don't ignore or disregard, to do so can lead to more cost for certified mail fees and even legal fees if the issue persists with no response. Contact Chaparral and let them know you have taken care of it or your plans to do so. If you received it in error or some other reason, contact them and let them know what the

situation is and come to a conclusion. Letters are confidential between management company and resident. This is important to know if you think you received it unfairly and see other violations around you. They may be in the process of correcting it also.

If we all do our part, we can ensure our neighborhood and property's value is of high standard and an enjoyable place to live.